

CAPITALIZATION I (p. 66; #s 1–4) • Name _____

Following standard rules for capitalization will make your writing easier to understand. Most words that are capitalized are proper nouns; they name *specific* persons, places, things, or ideas.

The following groups of words should be capitalized:

- names, including initials and titles, of people and pets (Don't capitalize a word such as *mom* or *uncle* if it's preceded by a modifier or a possessive pronoun and isn't used as a person's name.)
- the word *I*
- the first letter of a sentence
- days of the week, months of the year, and holidays; *not* seasons

A Edit for Capitalization: Draw three lines under each letter that should be capitalized. For more information about using this standard symbol for capitalization, see pages 147 and 149 in *Hands-On English*. (Letters that are already capitalized are correct.)

Example: my mother invited uncle ron to thanksgiving dinner.

1. when the leaves turn red and gold, i know that autumn has arrived.
2. susan b. anthony and elizabeth cady stanton worked to win rights for women.
3. marco polo traveled to the East with his father and uncle.
4. aunt helen's birthday is in march, and my mom's is in june.
5. my biology class meets every monday, wednesday, and friday morning.
6. when uncle ed comes to visit, he always brings a treat for bowzer, my dog.
7. both thomas jefferson and john adams died on independence day in 1826.
8. tom sawyer and huckleberry finn (characters created by mark twain) seem to enjoy perpetual summer.
9. president harry s truman did not use a period after his middle initial.

B Write Original Sentences: Write about these topics, being careful to capitalize correctly.

Example: (relative) Uncle Lou is my favorite uncle.

1. (president) _____
2. (season) _____
3. (relative) _____

C Quiz Yourself

1. Although days, months, and holidays are capitalized, _____ are not.
2. Capitalize relative words used as _____, not as common nouns.